

WESTGATE SCHOOL COUNCIL MINUTES

Monday, December 4, 2023

Hybrid (Library and Teams), 6:00 p.m.

<p>Present:</p>	<p>Jenn Ranta-Ojala, Rodi-Lynn Kinisky, Amy Johnson, Kerri Ogilvie, Shannon Ambury, Jiska Westbroek, Deb McDougall, Paulina Arredondo, Darcy Magbanua, Patti Stepppler, Jenny Diaczun, Alan McCormack, Coral Klein, Laura Bortolin, Carlos Santander-Maturana, McKayla Gaudreau</p>
<p>Regrets:</p>	<p>Deb McDougall, Morning Star Tom, Sandra Workman</p>
<p>Welcome:</p>	<p>Introductions of all members No business arising from previous meeting (October 4, 2023)</p>
<p>Correspondence/ Resources:</p>	<ul style="list-style-type: none"> • Parent Tool Kit. Chair is going to try and get more copies • Student Thank you Card (for bursary from June) • Student Accident Insurance • Immunization Information from TBDHU
<p>Reports</p>	<p><u>Student Report</u> – McKayla Gaudreau, SAC President</p> <ul style="list-style-type: none"> • Ms. Leishman and Ms. Gaspar – SAC staff advisors. Shared the names and positions of all other student leaders on Sac. • Main goal? Get students involved in school again. Improve school spirit. Covid was hard on students. • Shared info on grade 9 events: welcome luncheon, watermelon eating contest. • Pep Rally. First one in 4 years. • Spirit days and spirit weeks. Want kids to have a fun high school experience. • Movember fundraiser with staff. Raised \$550 • Halloween. Spooky hallway and movie. • Another goal? Charitable fundraising. Pick one charity a month. Currently have Christmas Cheer contest going on. • Semi-Formal this Thursday. Old Fort. Polled student body on theme. “Under the Stars” • Holiday spirit week coming up (ie. pj day, plaid day) • Secret Santa for St. Joes. Want to spread holiday cheer. • Holiday assembly last day before break. Trying to promote more student involvement. Incorporating a talent show portion. Teacher band. <p><u>Staff Report (non-teaching)</u> – Carlos Santander-Maturana</p> <ul style="list-style-type: none"> • Report on behalf of support staff: custodians, secretaries and SSPs. SSPs and custodians are struggling with staff shortages. Head secretary is retiring, This has caused a staffing shuffle with our secretaries. Everyone in all employee groups are working hard. • Begun “16 days of action” to take a stance against gender-based violence. Daily announcements. Pledges being made by students. On December 6th, we will honour the memories of the women

killed in Polytechnique school in Montreal in 1989. Ends
December 10th

Staff Report (teaching)– Laura Bortolin

- Finished term 1. Midterm report cards were distributed. Supports are being put in place for struggling students. Working on interventions as a Student Success Team. In countdown to Xmas.
- Achievement Night was lovely in November.
- Scholarship booklet is out for graduates.

Principal's Report- Coral Klein

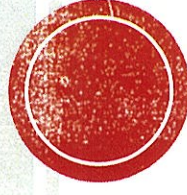
- Been a busy semester. Term 1 complete. Now into Term 2.
- October 12th – Parent/Guardian-Teacher Interview Night
- October 13th – Lockdown Drill. Police present. Fire Drill as well. Another fire drill on 19th as well with Fire Department present. Positive feedback from emergency response personnel on our students' compliance in these scenarios.
- October 18th and 19th - Principal went to Southern Ontario with 2 Westgate Foods teachers to tour the cafeterias in schools with unique food service models. Roots to Harvest and Horizon North (our current providers) are doing an outstanding job. We are exploring the idea of more student involvement and authentic learning opportunities in-house.
- Staff News? Westgate got a second FNMI Graduation Coach to assist our indigenous kids be successful. Jenna Bizzarrino. Westgate's head secretary, Luisa Alfonso, has announced her intention to retire at Xmas after 35 years with our board. Our current purchasing secretary, Mary Mavar, will take over that role.
- November 13th – LU Teacher Candidates began at Westgate. A great group. With us 6 weeks.
- November 17th – PD Day. Westgate staff enjoyed an outstanding guest speaker (Joel Agowissa) who shared details about indigenous history and steps educators can take with respect to truth and reconciliation. Also participated in departmental PLCs and analyzed student achievement data.
- Report cards distributed the week of November 20th
- November 23rd – Achievement Night. Recognized the accomplishments of our tigers from the previous school year.
- November 29 – December 1st – Tiger Tip-Off Basketball Tournament.
- Fall Sports. Lots of silver medals for our athletes: both senior and junior boys volleyball teams as well as our senior footballers lost in city championships. One Westgate runner (Tristan Jaspers) qualified for OFSAA (after coming second at NWOSSA). Now in winter sports season: boys

	<p>basketball, girls volleyball, competitive cheer, girls hockey (2nd semester), curling and Nordic skiing (in February).</p> <ul style="list-style-type: none"> • CHALLENGES? Behavioural issues. Staff shortages (although the board is continuing to post and interview for a variety of positions). • ON THE HORIZON? School will start planning for upcoming school year (ie. determine potential course offerings for students). Course selection process typically occurs late Feb – mid March. Semester 1 Exams start on January 25th. During exam week, staff will plan a TRANSITION DAY for all incoming grade 8s. December 11 and 12 – grade 12 play. December 15 and 16 – Spike Off Tournament.
<p>New Business, General Information and Updates</p>	<ul style="list-style-type: none"> • Safe School Threat Responses • Midterm Achievement Data and Student Supports • Achievement Night Feedback • Compass Survey Results <p style="text-align: center;">*see attached powerpoint slides on all these items*</p>
<p>General Inquiries/Concerns/Other</p>	<ul style="list-style-type: none"> • As School Council doubles as Westgate’s Safe Schools Team, the next meeting will be a working group focused on ideas and strategies to combat bullying at Westgate. Currently, 21% of students report having experienced bullying (provincial average is 19%).
<p>Adjournment</p>	<p>7:45 pm</p> <p><u>Next meeting?</u></p> <p style="text-align: center;">Monday February 26, 2024 6:00 p.m. Westgate Library In-person meeting (no virtual option for this one)</p>

SCHOOL COUNCIL MEETING

December 4, 2023

Westgate CVI





WESTGATE SCHOOL COUNCIL

Monday, December 4, 2023

Hybrid (Virtual Link or In-person in Library)
6:00 p.m.

AGENDA

Westgate School Council

Chair:

Jennifer Ranta-Ojala

1. **Welcome**
 - 1.1 Introductions
 - 1.2 Review of Minutes (October 4, 2023)
2. **Correspondence**
 - 2.1 Mail
 - 2.2 Student Accident Insurance
3. **Staff and Student Reports**
 - 3.1 Teaching Staff Report (Laura Bortolin)
 - 3.2 Support Staff Report (Carlos Santander-Maturana)
 - 3.3 Principal's Report (Coral Klein)
 - 3.4 Student Report (McKayla Gaudreau) **timed item 6:15 p.m.*
4. **New Business and General Information**
 - 4.1 Safe School Threat Responses
 - 4.2 Midterm Achievement Data and Student Supports
 - 4.3 Achievement Night Feedback
 - 4.4 "Compass Survey" Results
5. **Updates and Inquiries**
 - 5.1 Questions? Suggestions? Concerns?
6. **Adjournment**
 - 6.1 Next Meeting Date and Time



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Prescription Medication	\$0	\$36
Physiotherapy	\$0	\$400
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STUDENT ACCIDENT INSURANCE

Protects your family from expenses incurred as a result of an accident at school that are not covered under government health or group insurance plans.



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Children are eligible for coverage if they live in Ontario, the Republic of Ireland, the United Kingdom, the United States, Canada, Mexico, Puerto Rico, or the U.S. Virgin Islands. Children must be under 18 years of age and must be attending school full-time in the U.S. or Canada. Children must be U.S. citizens or U.S. permanent residents. Children must be living with you. A child who is a student at a school in a different country than the one you live in may be eligible for coverage.

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Student Accident Insurance Application Form

First Name: _____ Last Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____
 Date of Birth: _____
 School Name: _____
 School Address: _____
 School Phone: _____
 School Email: _____
 Parent/Guardian Name: _____
 Parent/Guardian Address: _____
 Parent/Guardian Phone: _____
 Parent/Guardian Email: _____
 I agree to the terms and conditions of the policy. Yes No

Who is Eligible?
Children are eligible for coverage if they live in Ontario, the Republic of Ireland, the United Kingdom, the United States, Canada, Mexico, Puerto Rico, or the U.S. Virgin Islands. Children must be under 18 years of age and must be attending school full-time in the U.S. or Canada. Children must be U.S. citizens or U.S. permanent residents. Children must be living with you. A child who is a student at a school in a different country than the one you live in may be eligible for coverage.

STUDENT ACCIDENT INSURANCE

The Platinum Plan provides the best value and greatest amount of coverage. It is \$33.00 per year.

The link to this insurance is currently accessible on the board's website and will be shared to Westgate's social media pages.



STAFF AND STUDENT REPORTS

- **Student Report (McKayla Gaudreau)**
- **Teaching Staff Report (Laura Bortolin)**
- **Support Staff Report (Carlos Santander-Maturana)**
- **Principal's Report (Coral Klein)**



SHELTER IN PLACE

1. Return indoors
2. Close windows and exterior doors
3. Continue regular school routines within the building
4. People may exit or enter the school on direction of the principal or designate
5. Field trips - determined by the principal or designate
6. Remain in place until the SHELTER IN PLACE is lifted

Typically used when the threat is outside the building and individuals are safe so long as they remain inside.

Example:
-bear on school grounds

SAFE SCHOOLS THREAT RESPONSES

On occasion, situations may occur that can jeopardize the safety of both students and staff.

In those instances, there are threat response procedures that will be initiated.



HOLD AND SECURE

1. Return indoors
2. Close and lock exterior doors
3. Close windows and any window coverings
4. Continue regular school routines within the building
5. No one exits or enters the building without permission of the principal or designate
6. Field trips - determined by the principal or designate
7. Remain in place until the **HOLD AND SECURE** is lifted

Typically used when the threat is outside the building but has the potential to get inside. All exterior doors are locked.

Example:

-a criminal is on the loose in the neighbourhood

SAFE SCHOOLS THREAT RESPONSES

On occasion, situations may occur that can jeopardize the safety of both students and staff.

In those instances, there are threat response procedures that will be initiated.



LOCKDOWN

1. Enter nearest room
2. Lock doors
3. Close windows and any window coverings
4. Cover inner glass panes (where possible)
5. Turn off the lights
6. Move away from doors and windows
7. Maintain silence (silence cell phones)
8. Do not contact the office
9. Lie on floor if gunshots are heard
10. Prepare to evacuate building or relocate to another space if your security is compromised
11. Remain in place until released by police services

Used in the most serious of situations. Initiated when there is an active threat on the school grounds.

Example:
-an armed individual enters the school and threatens harm

Lockdown Drills are practiced twice a year (minimum) with police present at one of the drills.

SAFE SCHOOLS THREAT RESPONSES

On occasion, situations may occur that can jeopardize the safety of both students and staff.

In those instances, there are threat response procedures that will be initiated.



SAFE SCHOOLS THREAT RESPONSES

Fire Drills

- Fire drills are also regularly practiced (3 times per semester minimum). The fire department is typically present for at least one of them.
- All classrooms have fire evacuation routes posted.
- WESTMOUNT is Westgate's emergency evacuation site. However, students in our Special Needs Program and those with ambulatory issues will go to FORT GARRY INDUSTRY (as it is closer).
- Westgate's Fire Safety Plan is updated every fall and share with the Fire Department



Grade 9s (272)
 84.5% are passing 4 classes
 6.6 % are failing 1
 8.8% are failing 2 or more

Grade 10s (239)
 74% are passing 4 classes
 14% are failing 1
 11% are failing 2 or more

Grade 11s (277)
 80% are passing 4 classes
 13% are failing 1
 7.2% are failing 2 or more

Grade 12s (255)
 77% are passing 4 classes
 15% are failing 1
 8% are failing 2 or more

WESTGATE COLLEGIATE & VOCATIONAL INSTITUTE
SUPPORTS FOR STUDENTS

If you need any support in your classes
TALK TO YOUR TEACHER

If you need to see your Guidance Counsellor, see our Student Services Secretary

Guidance Counsellors
 Students with an IEP
 A - K Mrs. Laura Bortolin
 L - Z Mrs. Erna Daze

Non-IEP students
 A-B Mrs. Kellie Leishman
 C-D Mrs. Keri Gaspar
 E-L Mr. Rick Cicconi
 M-Z Mrs. Diane Boyle

Student Success Teachers
 Ask your teacher to access support from a Student Success teacher

Learning Lounge Tutoring (Library)
 Support for FNMJ Students
 Jenna Bizzarino,
 FNMJ School Support Worker

FNMJ Graduation Coaches (Library)
 Linden Waboose
 TBD

Room 118 - IEP Students
 Prearrange work periods with Mrs. Bortolin or Mrs. Daze

Peer Meditation (Library)
 Jodi Podlewski

Food
 Daily Breakfast Program

Social Worker
 See Student Services
 Sara Simbeya
 Additional Social Work Services are also provided by community partners

Personal Hygiene Products and School Supplies
 See Student Services

Lunch Math Support
 Monday, Wednesday and Friday in Room 218.

Math Help - TWO Mathify
 For students in grades 9-12
 Register with OCN Number (located on Report Card, or contact the school office)
www.bromathify.com/students

Esby for Parents
 Use the QR code shown to request a parent login.



For information on how to use Esby and all other tech resources provided by the Lakehead School Board, please visit:
bit.ly/LPS_techtools

Mental Health
 For a comprehensive list of mental health resources, please visit:
www.lakeheadschools.ca/student-resources/mental-health-resources/

Always Only the Best



Westgate Collegiate & Vocational Institute -- 2022-23 Health Policies and Practices Summary

1. School Priorities

School health priorities and student health outcomes

Top health-related issues ranked by your school (by descending priority)	Student health outcomes your school is reported by your students
Mental Health	44% felt nervous, stressed, or on edge on most days in the last 2 weeks
Bullying/Intimidation	21% have been bullied in the last 30 days
Vaping	29% currently use vapes/e-cigarettes
Alcohol and other drug use	39% currently use alcohol and 26% currently use cannabis
Healthy eating	52% eat fruit and/or vegetables 7 days per week
Screen time	26% meet the national guideline of 2 hours or less of recreational screen time/day
Physical activity	12% currently smoke
Tobacco use	77% meet the national guideline of 60 min/day of physical activity
Overweight/obesity	75% are of healthy weight
Sexual health	No COMPASS data available in CN, AB, BC

2. Physical Activity

School physical activity programs

Some intramural programs (clubs) offered at school	% of students reported participating in extra-curricular sports or competitive sports (club)	35%
Students' access to facilities outside of class time	Inter-school or nearby program (e.g. intramural sports)	33%
Outdoor facilities (e.g. playing fields, paved athletic track)	Additional programs offered to promote physical activity?	
Gymnasium(s)	Request to use school facilities (e.g. ball, basketball)	
Recreation facilities (e.g. dance studio, yoga room, fitness room)	Changes to physical activity facilities?	



3. Healthy Eating

Breakfast program offered to students in your school

When is the program offered?	How is the breakfast program delivered?	Grade and go to	On how many days is it offered?	Is the program free?	% of students reported eating breakfast provided from a school program in the last 30 days	% of students reported eating breakfast provided from a school program in the last 30 days	2021/22 On average
Before morning classes	Grade and go to	5	5	Y	7%	35%	37%

4. Bullying

Programs offered that address bullying

Anonymous online reporting	Reporting to teacher/school administrator	Confidential drop box in school office	Other method	% of student reported being bullied by other students in the last 30 days	2021/22 On average
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	21%	19%

5. Substance Use

Programs offered that address substance use: prevention and cessation

Substance	Program offered?	Students' substance use outcome	2021/22 On average
Tobacco use	<input checked="" type="checkbox"/>	32% have never smoked but are susceptible to begin smoking in the future	30%
Vaping/e-cigs	<input type="checkbox"/>	29% of students have used a vape in the past month	15%
Cannabis use	<input type="checkbox"/>	28% reported using cannabis in the past month	14%
Alcohol use	<input type="checkbox"/>	23% reported binge drinking in the past month	15%

6. Mental Health

Mental health services available at your school

Services	Program offered	Services	Program offered
Assessment for emotional or behavioural problems	<input type="checkbox"/>	Crisis intervention	<input type="checkbox"/>
Peer support program	<input type="checkbox"/>	Behavioural assessment consultation with teachers, student, or parent	<input type="checkbox"/>
Care management, including monitoring and coordination of services	<input checked="" type="checkbox"/>	Referral to specialized programs or services for emotional or behavioural problems or disorders	<input checked="" type="checkbox"/>
Individual, couple, family, or group counselling	<input checked="" type="checkbox"/>	Group counselling/therapy	<input type="checkbox"/>
Substance abuse counselling	<input type="checkbox"/>	Family support services in school setting	<input type="checkbox"/>
Personal health professionals available at school	<input checked="" type="checkbox"/>	Virtual counselling or other online resources to support student mental health services	<input type="checkbox"/>
One or more staff have received Mental Health training in the past 12 months	<input checked="" type="checkbox"/>	Other programs offered to promote mental health	<input type="checkbox"/>

COMPASS SURVEY RESULTS

As School Council doubles as Westgate's Safe Schools Team, it is important to understand some challenges facing the school.

Westgate participates in an annual Compass Survey that provides the school with valuable data on a variety of topics.



Bullying Outcomes at Westgate Collegiate & Vocational Institute

Among students at your school within the past month:

21% have been bullied

19% Ontario average*

10% have bullied others

Types of Bullying



15% have been verbally attacked

4% have been victims of sexual harassment



4% have been victims of cyber-attacks

7% have been victims of social bullying (e.g. being purposely excluded from a group)



3% have been physically attacked

Reasons for Bullying



2% have been bullied for their race/ethnicity/culture

1% have been bullied for their religion



2% have been bullied because their family isn't as wealthy as others

2% have been bullied for their sexual orientation



2% have been bullied for their gender identity

6% have been bullied for a physical, learning, or emotional challenge

8% have been bullied for their image/appearance

BULLYING

Reducing the number of students experiencing bullying is a priority for our school and our board.

The board just introduced a new, anonymous, online bullying reporting portal.

OTHER IDEAS?

Discussion at a future meeting?





UPDATES, INQUIRIES, SUGGESTIONS, CONCERNS?

NEXT MEETING DATE?